

## 2020 Outstanding Support Staff Nomination Form

The Dakota Transit Association is pleased to announce the **Outstanding Support Staff** award to an individual who exhibits exceptional leadership and provides input and direction for all agency staff. The **Outstanding Support Staff** award will be an excellent opportunity for your agency to promote an individual who has done an outstanding job representing your agency. We will be presenting two awards, one for North Dakota and one for South Dakota. This award is open to all support staff members except your drivers. The Board of Directors will make the selection based on the nominations.

Here are some criteria that would qualify the recipient for this award:

- **Customer service**
- **Problem solving creativity**
- **Verbal communication skills**
- **Professionalism**
- **Represents your agency and the transit mission in an exceptional manner**

Your agency will be notified of the winner by the Executive Director by the **27<sup>th</sup> of July, 2020**. It will be the responsibility of your agency to arrange for the **Outstanding Support Staff** award winner to be present at the 2020 Fall Conference in Watertown, SD.

**Please use this form along with your letter of recommendation. Please submit the application no later than **July 1, 2020** to Jacque Senger, Executive Director, PO Box 973, Devils Lake, ND 58301 or e-mail to [jacquelinesenger@gondtc.com](mailto:jacquelinesenger@gondtc.com). *No late postmarked applications will be accepted.***

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Outstanding Support Staff: \_\_\_\_\_

Transit Agency: \_\_\_\_\_

Transit Director: \_\_\_\_\_

Address: \_\_\_\_\_

Agency Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Email Address: \_\_\_\_\_