

# Be informed and have a transit plan of action:

- Familiarize yourself with station entrances
- Locate emergency intercoms to report suspicious packages or activities
- Remain calm and listen for station, train or bus announcements
- Follow transit authority instructions in a speedy but orderly fashion
- Do not block train or bus doors from closing
- Assist fellow passengers and follow the Golden Rule: *Watch out for the safety of others just as you would have them watch out for your safety*

## Be on the alert for suspicious...

### packages:

If you spot an unattended package, look for the following:

- Placement in an out-of-the-way location
- Individuals in the act of abandoning the package and hastily departing the area
- Unusual attached batteries, wires, tanks, bottles or bags that might contain chemicals
- An attached message
- A suspicious cloud, mist, gas, vapor, odor or seeping fluid
- Nearby individuals showing signs of illness or distress

### behavior:

If you spot any suspicious individuals engaged in questionable activity, look for the following:

- Visible signs of nervousness
- Excessive sweating
- Sprayer bottles or aerosol canisters
- Inappropriate clothing that is excessively baggy or too heavy in warm weather

#### Recommended course of action:

**Do not confront suspicious individuals. Contact a transit employee or the police immediately. In the event of a suspicious package, do not use a cellular phone until you are a safe distance away.**

## Preparedness tips:

- Create an advanced plan for maintaining contact with family members if separated as a result of an emergency
- Create an advanced plan for maintaining contact with close friends and colleagues during an extended emergency period
- Keep a record of all contact and emergency information and update it regularly as needed
- Select a location outside your home as a family meeting point should your home need to be evacuated
- Identify alternate routes and means of reaching your meeting point in the event your main route is impassable
- Keep a local map handy for reference
- Make sure your emergency information and contact numbers are with you at all times
- FILL OUT AND KEEP THIS EMERGENCY QUICK REFERENCE CARD: Tear on perforated line and carry with you at all times



#### Out-of-Town Contact

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_\_

Cell Phone: (\_\_\_\_) \_\_\_\_\_

Work Phone: (\_\_\_\_) \_\_\_\_\_

#### Emergency Family Rendezvous Location

Address: \_\_\_\_\_

Phones: (\_\_\_\_) \_\_\_\_\_

(\_\_\_\_) \_\_\_\_\_

*Let's count on each other for a safe ride*